



BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

Edward D. Philpot, Jr.
Chairman
Laconia

John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Work Session Meeting Minutes May 18, 2011 @ 4:30 PM

At 4:30 PM, the County Commissioners had a work session with their Architect.

Present were: Commissioners Edward D. Philpot Jr., Stephen H. Nedeau, County Administrator, Debra Shackett, Architect Gary Goudreau.

Reviewed and approved preliminary architectural drawings.

Work session concluded at 5:30 PM.

Commissioners Meeting Minutes May 18, 2011

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:40 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas (arrived at 5:44 PM), Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar items: County Conversations schedule for June and July given to the Commissioners. 5/23/11 Delegation meetings at 4:00 and 4:30 PM. June Commissioners meetings 6/1, 6/15, 6/29 at 5:30 PM.

Approval of the meeting minutes: M/Nedeau, S/Philpot to approve the 05/04/11 minutes and the 05/04/11 non public minutes. Unanimous approval. **Motion carries.**

Departmental Update: County Attorney Melissa Countyway-Guldbrandsen gave the Board an update on her department. She has been focused on efficiencies and communications and defining job descriptions and the roles of her staff. There is a federal grant underway for all county attorney offices in the State of NH to upgrade their database system with the State of NH. Attorney Guldbrandsen has added new links on the internet to increase communication and awareness of the work of the county attorney's office. Things like indictments are posted along

with current press releases. This will be an ongoing effort and more information will be added going forward. Attorney Guldbrandsen has reached out to the various police departments in an effort to continue to encourage and aid them were needed. Two new positions will be added to the County Attorney's office. A Juvenile Prosecutor and a Clerk for the Juvenile Prosecutor. Attorney Guldbrandsen is very excited to be part of Belknap County.

Departmental Update: Nursing Home Administrator Courtney Marshall gave the Board an update. A lot of the Nursing Home employees have had very positive feedback on the Commissioners Employee Conversations. They specifically expressed that it made employees feel more part of the whole organization and they look forward to more meetings in the future. Mr. Marshall again acknowledged the accomplishment of the entire Nursing Home staff in receiving a zero healthcare deficiency survey from the State. The Home is training staff on QIS. This is a simulation of a survey that the State will be implementing over the next year or two and our Nursing Home is trying to be ahead of the game. There has been a decrease in falls, use of safety alarms, various improvements and awareness of residents based on a program that was implemented in September of 2010. An LNA is assigned to the same resident and the results have been very positive. Genesis Behavioral Health now provides all rehab service contracts in the home. This was thru an RFP process. Various capital projects are underway and the Nursing Home budget is right on target.

Project update: The alarm monitoring system is off the table for now. We received no bids for the Nursing Home ventilation system. Mr. Powell will reach out to companies that do this kind of work. Ms. Shackett was happy to let the Commissioners know that the energy grant has finally been approved!! This will cover the costs for the controls and valves and boilers. Ms. Shackett also informed the Commissioners that the consultant that was hired to lead the Community Corrections project, will be here on June 16, 2011 and already has appointments set up with key officials.

Commissioners Committee Reports: Commissioner Nedeau has had a conversation with District Court Judge James Carroll around the subject of video arraignment. Commissioner Nedeau is asking the Commissioners if they would like him to meet with Judge Carroll and report back to the Board. Commissioners concur. Commissioner Thomas attended a BCEDC meeting. The BCEDC will be scheduled on the 6/1/11 Commissioners meeting agenda at 5:30 PM to give the Commissioners their quarterly report. Commissioner Philpot did not have any new updates.

Public input: Commissioner Philpot asked for public input. Richard Desfosses from Laconia asked to speak. Mr. Desfosses indicated that his Mom is at the County Nursing Home. He asked if the Commissioners could get him a cross walk that goes across the highway out from of the County complex for when he crosses the road. (He has a motorized scooter) Or if they could build a sidewalk beside the main road in the complex. Commissioners have no control with what can be done on the main highway, but will ask the architect about future plans for a sidewalk.

Adjourn: With no further business to discuss, unanimous motion to adjourn at 6:55 PM.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant